



Course Outline

Business Process Auditing Basic & Advanced

Course Target Group

This course is targeted at middle to executive management.

Course Objective

The Basic course will equip delegates with the skills and knowledge to:-

Conduct process and procedural audits using the basic principles of process auditing and guidelines of SANS 19011:2003

The Advanced course will equip delegates with the skills and knowledge to:-

Conduct process and procedural audits using the relevant guidelines of SANS 10055:2003

Course Content

Basic

- Scope of Internal Audits
- Structure of Internal Audits
- Integrated Management System
- Quality Management Principles
- Process and System Definition
- Audit Risk Management & Analysis
- Audit Definition
- Audit Objectives
- Audit Principles
- Audit Preparation
- Conducting the Audit
- Findings Categorisation and Rating
- Reporting

Advanced – as per basic plus:-

- Process Auditing in Industry
- Process Categories
- Process Capability
- Process Capability evaluation
- SANS 10055:2003



Learning Assumed To Be In Place

Tertiary Education plus.

Course Duration

Duration : 2 days

Assessment & Certification

Successful candidates will be awarded a certificate from **Wareham & Associates** for *Business Process Auditing (Basic or Advanced)*.

In order to be deemed competent delegates are required to complete a case study

Delegates who are deemed not yet competent will nevertheless receive a certificate of attendance

Contact Details

For more information regarding the above or any other training requirements, please contact our **Training Administrator, Emily Ackerman** on 021 713 2380 or email training@wha.co.za